



Indigenous Women's Healing Centre

NORTH STAR LODGE | MEMENGWAA PLACE | EAGLE WOMEN'S LODGE

Position Posting

Date of Posting April 16, 2024 Date of Closing Ongoing (Posted Until Filled)

Position: Healing Plan Coordinator

Position Description:

The Healing Plan Coordinator functions as a member of the Eagle Woman's Lodge team in providing case management activities for residents. This includes completing follow-ups of Correctional Plans/Healing Plans. The incumbent works with residents in mutual effort, to confront and overcome those conditions that have contributed to personal difficulties and conflict with the justice system and to do so in a manner that facilitates self-awareness, self-worth, and self-determination within the Indigenous context. The Healing Plan Coordinator motivates and encourages Residents to develop life skills in their community environment through such outlets as participation in programs, observing behavior or progress, and preparing reports in accordance with the case management responsibilities.

Qualification Required:

- A degree in Social Services/Criminal Justice with at least 2 years' experience and/or equivalent combination of education and work experience in a related area will be considered.
- Must have previous experience in staff supervision. IWHC reserves the right to consider any combination of work and life experience deemed acceptable.
- Knowledge of Indigenous issues and culturally relevant approaches and practices are essential.

P (204) 989-8240
TF 1 (888) 881-0710
F (204) 586-1101

North Star Lodge
105 Aikins Street
Winnipeg, MB R2W 4E6

Memengwaa Place
116 Robinson Street
Winnipeg, MB R2W 5N4

Eagle Women's Lodge
667 Ellice Avenue
Winnipeg, MB R3G 0A8



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- Knowledge of risk assessment practices, risk management and relapse prevention techniques.
- Knowledge of data entry and retrieval techniques and various automated systems and software, such as windows, word, excel.
- Excellent organizational and time management skills.
- Excellent communication skills, both verbal and written.
- Demonstrated ability to work as part of a service team.
- Must have a certificate in CPR/First Aid or must obtain certification within Probation period.
- Must undergo a criminal records and child abuse registry check and upon employment must obtain security clearance through Corrections Canada.
- Ability to speak an Indigenous language is a definite asset.
- Must have the ability to understand the dynamics of offender behavior and assess their needs and risks.
- The skills to counsel residents/offenders, form effective relationships and gain trust.
- The skills to understand the use of authority in supervision and to intervene effectively in crisis situations.
- Must have the ability to assist offenders in identifying and solving the practical problems involved in their successful reintegration into the community.
- Must be able to handle stressful situations in an effective, deescalating manner.
- The ability to assist in identifying and solving the practical problems involved in successful reintegration into the community.
- The ability to assist in identifying and obtaining community services required for their successful reintegration.
- The ability to demonstrate cultural competence and respect for diversity.
- A Class 5 Manitoba Driver's license.

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Shift/shifts Required: Days – could be up to two later shifts per week
i.e. 11:00 A.M. – 7:00 P.M

Wage Range: \$ 25.47 - \$ 27.57

Posted By: Manager of Human Resources

Submit resume/letter of interest to: humanresources@iwhc.ca

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